



Moving Expense Worksheet

Who can claim moving expenses?

- 1) You have moved a minimum of 40 kilometers closer to a new place of work (or school). You or your spouse must be starting a new job or relocating your self-employment business.
- 2) You have established a new place to live. (e.g. you sold or rented out your prior residence)

If these conditions do not apply to you, then you do not need to complete this form. If you are not certain, then please contact us and discuss the issue with one of KMA's tax professionals.

1. Personal Identification

	First	Middle	Last
Taxpayer			
Spouse			

2. Previous and New Employer Details

Previous Employer				
Name:				
Address:	City:	Prov:	Postal Code:	

New Employer				
Name:				
Address:	City:	Prov:	Postal Code:	

Date you or your spouse started the new employment? _____

3. Details of your move

Old Address

Address:	City:	Prov:	Postal Code:
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New Address

Address:	City:	Prov:	Postal Code:
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Please complete the following questions

1.	What was the date of your move?	(Date: m/d/y)	
2.	When you moved, did you fly or drive to your new residence? • If you did a combination of flying and driving, please indicate as such	Flew	Drove Both
3.	If you flew, did you make one or more trips? • If YES, please provide details below.	YES	NO
	First Trip	(Amount \$)	(Date: m/d/y) (Reason)
	Second Trip	(Amount \$)	(Date: m/d/y) (Reason)
	Third Trip	(Amount \$)	(Date: m/d/y) (Reason)
	Fourth Trip	(Amount \$)	(Date: m/d/y) (Reason)
4.	If you drove, did you make more than one trip? YES NO • If your answer is YES, please provide the information below		
	First Trip	(Amount \$)	(Date: m/d/y) (Reason)
	Second Trip	(Amount \$)	(Date: m/d/y) (Reason)
	Third Trip	(Amount \$)	(Date: m/d/y) (Reason)
	Fourth Trip	(Amount \$)	(Date: m/d/y) (Reason)

4. Moving Expenses

1.	Did you use a moving company? YES NO • If YES, then please provide the details below	
	Name of moving company	
	Amount paid	(Please attach receipt)
	Date paid	(d/m/y)
2.	If you did not use a mover, then please provide details how you moved your household goods? Amount paid (Please attach receipt)	
3.	How did they arrive at the new residence? (By automobile, flying or other) Please describe.	
4.	Number of days spent travelling. If you made multiple trips, then please include all those days.	
5.	Did you or members of your household stay in hotels, motels, or other accommodations during the move? YES NO • If YES, then please provide the total spent on accommodations (attach receipts please) (Please attach receipts) • If YES, then please provide the total spent on meals (Please attach receipts)	
6.	Did you or members of your household stay in temporary accommodations either before or after the move? YES NO • If YES, please provide the following:	
	Dates of the temporary accommodation	(d/m/y)
	Total cost of the temporary accommodation	(Please attach receipts)
7.	Did you incur any costs related to maintaining your old residence for a period of time after the move? YES NO • IF YES, please provide a listing of the expenses in the Incidental Moving table below.	
8.	Did you or your spouse receive reimbursement of moving costs from an employer? YES NO • If YES was the reimbursement included in your or your spouse's T4? YES NO • IF YES, please provide the amount of reimbursement. \$	

5. Purchase and sale of residence

1.	Did you sell or purchase a residence as a result of the move?	YES	NO
	<ul style="list-style-type: none"> IF YES, then please provide the following Information and copies of all relevant documents: 		

Sale of Old Residence	
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	Selling Price	
	Realtor Commission	
	Legal Fees	
	Advertising or other costs	

Purchase of New Residence

	Purchase Price	
	Legal Fees	
	Taxes paid for the registration of title	
	Date of Purchase	(d/m/y)

Other Moving Costs	
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| <ul style="list-style-type: none"> • Cancellation of a lease in order to move to the new work location. Please provide the amount paid and copies of the cancellation agreement. |
| <ul style="list-style-type: none"> • Change of address on legal documents. |
| <ul style="list-style-type: none"> • Replacing drivers license and permit, but not including insurance. |
| <ul style="list-style-type: none"> • Utility connection and disconnection costs. |
| <ul style="list-style-type: none"> • Transportation costs of moving boats or trailers. |

Incidental Moving Costs	

[illegible]